

9 August 2023

Stand Down (temporary) Officer x1 – South West Region - Swindon

Applications are invited from those interested in applying and who consider they can meet the requirements of the Stand Down Officer position based in the Swindon office. If you don't feel confident that you meet the criteria right now but would be interested in developing your skills further towards the future, then please get in touch via the email below.

Important additional information specific to this post:

Pressing circumstances have given rise to the need for shorter than desirable timelines for submission of applications and interviews. As such the closing date for completed applications is **10.00 a.m. Monday, 21st August 2023**. Following shortlisting we anticipate interviews taking place on Thursday 31st August and a start date for the successful candidate as soon as possible thereafter.

The servicing portfolio covered by this role includes a broad range of Unite's industrial sectors. It would be preferable for the individual to live within a reasonable commute of the Swindon /Wiltshire servicing area.

The length of contract is expected to be 6 months but may be extended as required.

Applicants must reside in the South West region. Alternatively, if they do not reside in that Region, they need to be a member of a Unite branch within the South West region where the post is being advertised. Other mandatory requirements are detailed on the application form. Applications are encouraged from people who are under-represented in the union. We actively encourage women, Black and Asian Ethnic minority, disabled and LGBT+ people to apply, including from those applicants who do not reside in the Region in which the role is based. For clarity, all under-represented applicants are advised that it is a requirement of the union for the designated office and local membership allocation to be serviced by an officer at that location on a daily basis. Please annotate the attached monitoring form accordingly to assist us when processing your application.

Please [FOLLOW THIS LINK](#) for the job description and person specification and [FOLLOW THIS LINK](#) for a copy of the application form.

The salary for this role is £58,735.00 rising to the substantive salary of £62,845 for this post - Grade 9.

The interview panel will be members of Unite South West's Regional Committee.

For any queries, please e-mail the Regional Secretary's Dept [onregsec.southwest@unitetheunion.org](mailto:regsec.southwest@unitetheunion.org)

Completed application forms will need to be returned to the Regional Secretary's Department **no later than 10.00 a.m. on Monday, 21st August 2023** to: regsec.southwest@unitetheunion.org.

The role reports to the Regional Secretary.

CVs are not accepted as part of the application.

Unite reserves the right to withdraw this role at any time.

Please be advised that the successful candidate may be required to undertake a DBS check as part of their pre-employment checks dependent on the nature of the role.

Regards

Steve Preddy

South West Regional Secretary

Downloads (also linked above):

[Job Description](#)

[Application Form](#)